

# Spill Response Safety Checklist

## ■ Initial Spill Assessment

- Identify the type of material spilled.
- Determine the size and severity of the spill.
- Assess immediate risks to people, equipment, and environment.
- Evacuate area if hazardous fumes or fire risks are present.

## ■ Containment Procedures

- Use absorbent pads, socks, or booms to contain the spill.
- Prevent spill from entering drains, soil, or waterways.
- Shut off sources of leaks or equipment if safe to do so.

## ■ Personal Protective Equipment (PPE)

- Wear gloves appropriate for the spilled material.
- Use safety goggles or face shields to prevent exposure.
- Wear respiratory protection if fumes are present.
- Ensure safety shoes or boots are worn in the spill zone.

## ■ Cleanup Steps

- Use absorbents to soak up liquid material.
- Place contaminated materials in approved disposal containers.
- Clean affected surfaces with appropriate cleaning agents.
- Ventilate the area after cleanup is complete.

## ■ Reporting & Documentation

- Report spill to supervisor or safety personnel immediately.
- Complete spill incident form as required.
- Notify environmental or regulatory bodies if necessary.



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